AGENDA ITEM
CA61

AGENDA PLACEMENT FORM

Send to: ccagenda@johnsoncountytx.org

Date: 9.2.2026

Meeting Date: 9.14.2026

Submitted By: Alissa Krokum

Department: Purchasing Department

Signature of Elected Official/Department Head: Alissa Krokum

Court Decision:
This section to be completed by County Judge's Office

Johnson County APPROVED Commissioners Court

9.14.2026

Description:

Consider and approve renewal of RFQ 2023-338 Professional Architectural Services for Johnson County with Jacob & Martin (Rank #3). This is the fourth and final renewal with Johnson County for the term date of September 11, 2026 - September 10, 2027.

(May attach additional sheets if necessary)

Person to Present: Lance Anderson

(Presenter must be present for the item unless the item is on the Consent Agenda)

Supporting Documentation: (check one) ☑ PUBLIC ☐ CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

Estimated Length of Presentation: 5 minutes

Session Requested: (check one)

☐ Action Item ☑ Consent ☐ Workshop ☐ Executive ☐ Public Announcement

Check All Departments That Have Been Notified:

☐ County Attorney ☐ IT ☐ Purchasing ☐ Auditor

☐ Personnel ☐ Development Services ☑ Facilities Management

Other Department/Official (list) _____

Please List All External Persons Who Need a Copy of Signed Documents In Your Submission Email

Approved in CC on 9/11/2023

LANCE ANDERSON
Purchasing Agent
landerson@johnsoncountytx.org

ALISSA KROKUM
Deputy Purchasing Agent
akrokum@johnsoncountytx.org

JOHNSON COUNTY PURCHASING

September 1, 2026

Jacob & Martin
Attn: Derek Turner

RE: RFQ 2023-338 Professional Architectural Services for Johnson County

Dear Mr. Turner,

Our contract with Jacob & Martin expires on September 10, 2026. Johnson County would like to exercise our option to renewal with your firm for another year pending your agreement and Commissioners Court approval.

The new contract dates will be September 11, 2026 to September 10, 2027. This is the fourth and final renewal on RFQ 2023-338 Professional Architectural Services for Johnson County.

Please sign below and return via email to akrokum@johnsoncountytx.org.

Sincerely,

Lance Anderson
Johnson County Purchasing Agent

Derek Turner 9/2/26

YES, I want to renew for another year Date

NO, I do not want to renew Date